

EUROPEAN UNION – EXPORT LICENCE AGREEMENT

APPLICATION	1 Licence issuing authority (name and address)			
	 <b>FINNISH FOOD AUTHORITY</b> Ruokavirasto • Livsmedelsverket			
	PO Box 100, 00027 FINNISH FOOD AUTHORITY tel. +358 29 530 3400			
	4 Applicant (name, full address and Member State)			
			7 Receiving country	Compulsory <input type="checkbox"/> Yes <input type="checkbox"/> No
			11 Total amount of security	
	13 PRODUCT TO BE EXPORTED			
(1) Net mass or other unit of measurement indicating unit.	14 Trade denomination			
	15 Description in accordance with the Combined Nomenclature (CN)		16 CN code(s)	
	17 Quantity <sup>(1)</sup> in figures	18 Quantity <sup>(1)</sup> in words		
20 Special particulars				

Notes

Place and date:
Applicant's signature:

**Data Protection:** The information on the form is saved in the customer register. The register information is used for e.g. processing support and payment applications. Information is only disclosed to outsiders if the statutory conditions for disclosing information exist. Information from the customer register can be disclosed for example for taking care of official duties or scientific research. More information about personal data processing can be found in the address [www.ruokavirasto.fi](http://www.ruokavirasto.fi) -> About us -> Services -> Data protection -> Registers controlled by Finnish Food Authority.

## INSTRUCTIONS FOR FILLING IN THE FORM

Export licences must be applied for primarily by electronic means through the electronic import and export licence service. Electronic licences and licences on paper can be applied for via the licence service. If the electronic licence service is unavailable, for instance due to a technical fault, this form can be used for applying for either an export licence or quota export licence for agricultural products, issued in the form of a paper licence (on the AGREX form). The paper licence is required if the products are declared to customs in other parts of the EU. The use of an electronic licence is always recommended if the products are declared in Finland.

An export licence entitles and obliges the holder to import the quantity – specified in the export licence – of goods under a particular CN code during the validity of the licence. Export licence applications must be sent by post to the Market Department of the Finnish Food Authority (PO Box 100, FI-00027 FINNISH FOOD AUTHORITY) or scanned by e-mail to [tuovi@ruokavirasto.fi](mailto:tuovi@ruokavirasto.fi). On the date of submitting the application, a valid security must be in place. Applications that arrive after 14:00 on weekdays will be deemed to have been submitted on the next day.

**Section 4.** The applicant's name, address and Member State, customer registration number given by the Finnish Food Authority and the applicant's (licence holder's) **EORI number** issued by the Customs.

**Section 6.** Reserved for a transfer entry by the authority.

**Section 7.** It is not always mandatory to indicate the destination country, but its disclosure may be useful in cases where Article 16 of Regulation 2016/1239 (EU) regarding force majeure must be applied. The country of destination, or group of countries of destination must be specified when required by EU regulations.

**Section 11.** The total amount of security is obtained by multiplying the amount of the required security with the quantity of the product to be exported. Enter the security with two decimals.

**Section 14.** The trade name of goods is the descriptive common name, eg. rice, not its trademark.

**Section 15.** Description of the goods in accordance with Finland's working tariff, regarding characteristics that influence the tariff classification, e.g. rice: - broken grains of rice.

**Section 16.** The export licence CN code is an 8- or 12-digit tariff heading, for example 1006 40 00. As a rule, the licence is applied for and granted for products falling within one CN code. The CN code of a quota export licence is expressed according to product-specific regulations.

**Section 17.** Quantity in figures and the quota unit. The weight must be expressed in full kilogrammes (no decimals). The quantity exported under an export licence may deviate by +5/-5 % of the amount allocated for the licence. Any deviations from the quota export licences are provided for specifically in each regulation.

**Section 18.** The quantity in characters (must correspond to the quantity stated in section 17).

**Section 20.** Special particulars: the information or entries required under the regulations when applying for a quota export licence.

In **Notes**, any additional details may be given. If the licence is to be posted to a party other than the applicant, e.g. to the forwarder's address, this can be mentioned here.

**The place, date, the signature of the applicant and the name in block letters must be given.**

The export licence obligation is considered fulfilled when the exported goods have left the EU customs territory within a period of 150 calendar days of the acceptance date of the customs declaration. The export licence must be **returned** no later than 180 calendar days (six months) after the expiry of validity to the Market Department of the Finnish Food Authority. The quota export licence must be returned in accordance with product-specific rules. If other Member States are involved in the export procedure for products, the licence holder must also provide the Finnish Food Authority with an exit confirmation and MRN number as proof of the products having exited Union territory. Customs directly forwards decisions on release with confirmation of exit, to the Finnish Food Authority only for export licences used in Finland.