



Applying for Economic Operator's Traces IDs

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General

Importers of plants, plant products and timber requiring a phytosanitary certificate must be entered in the plant health register of the Finnish Food Authority and the Traces system.

'Traces' is an acronym for Trade Control and Expert System. The Traces system was developed to ascertain the traceability and monitoring of live animals and plants and of animal, plant and biodynamic products, among others, both in internal market trading between EU Member States and in imports from third countries. A phytosanitary certificate is proof that the imported products have been processed and inspected according to EU requirements and do not contain quarantine pests.

Operators engaged in the import of such products may apply for Traces system IDs. You must submit an application in person using your company's e-mail address, as specified in the relevant instructions.

Instructions

1 Apply for IDs to the EU Login system

In order to log into the Traces system, you need to have IDs for the EU Login system maintained by the European Commission; this is also used for logging into the Traces system.

Applying for EU Login IDs: https://webgate.ec.europa.eu/cfcas3/tracesnt-webhelp/Content/C_EU%20login/create-a-new-EU-login-account.htm



RUOKAVIRASTO
Livsmedelsverket • Finnish Food Authority

Plant Production department
Plant Health Unit

Presented

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Page/pages 2/3

Instruction/
version

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EU Login
One account, many EU services

Where is ECAS?

English (en)

Create an account Login

Create an account

[Help for external users](#)

First name

Last name

E-mail

Confirm e-mail

E-mail language
English (en)

2 Apply for Traces IDs

Once you have received EU Login IDs, you may apply for Traces user IDs here:

<https://webgate.ec.europa.eu/tracesnt/login>

2.1 In the view below, click on Economic Operator.

Valitse sen organisaation tyyppi, jota koskevia käyttöoikeuksia pyydät:

Toimija ➤
Taloudelliset toimijat, kuten lietyt yritykset, liikkeet, voittoa tavoittelemattomat jäs...

Luonnonmukaisen tuotannon tarkastus ➤
Komission asetuksen (EU) N:o 1235 liitteessä III ja liitteessä IV luetellut tarkastuslaitokset

Viranomainen ➤
Toimivaltainen viranomainen, esimerkiksi tullitoimipaikat, eläinlääkintäviranomaiset, toimivaltaiset keskusviranomaiset, kasvisuojeluviranomaiset,

Muu laitos ➤
Other bodies such as translators, country administrators, customs systems (at national level)...

2.2 Under Country, select Finland.



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- 2.3 Enter the name of your company in the Search field, in the form in which it is entered in the Business Information System ([YTJ](#)) and click 'Search'. Your company details will be brought up. Click the box to the right of your company's name to select your company, and in the green box click on 'Apply for permit'.

If your company's details are not found in the system, you need to send them (company name, business ID, contact details) by e-mail to the Finnish Food Authority: kasvinterveys.traces@ruokavirasto.fi

Note! Under 'Functions', the system currently gives '**Nursery**' for all importers. This is due to the technical properties of the Traces system. For forwarders, the system currently gives '**Responsible for the load**' under 'Functions'.

The screen will show "Confirm approval request for..."
Click "Send approval request".



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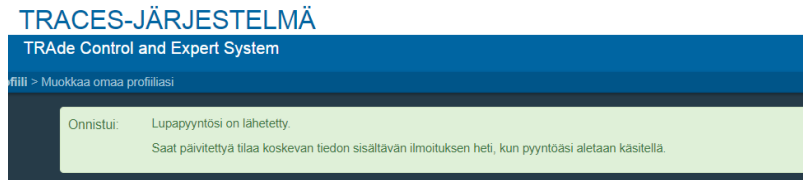
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- 2.4 The screen will show "Your approval request has been sent". The Traces administrator at your company will approve you as a user.



- 2.5 The Traces system will send an automatic e-mail to your address when your request has been accepted. After you have received it, you can log into the Traces system at:
<https://webgate.ec.europa.eu/tracesnt/login>

Contacts

kasvinterveys.traces@ruokavirasto.fi

Further information on the Finnish Food Authority website

<https://www.ruokavirasto.fi/yriytykset/tuonti-ja-vienti/traces/tracesnt-kasvituotteet/>

<https://www.ruokavirasto.fi/yriytykset/tuonti-ja-vienti/tuonti-eun-ulkopuolelta/puutuotteet/kasvinterveysvaatimukset/>

<https://www.ruokavirasto.fi/yriytykset/tuonti-ja-vienti/tuonti-eun-ulkopuolelta/kasvituotteet/>

<https://www.ruokavirasto.fi/tietoa-meista/asiointi/oppaat-ja-lomakkeet/yriytykset/kasvintuotantoala/kasvinterveys/rekisteroityminen/>