**Contingency arrangement for TRACES**

The TRACES system is web-based and is maintained on a EUROPA server. In situations where the TRACES system is out of service for more than an hour, legislation (2019/1715/EU art 46) obliges an alternative procedure. The data is entered into the TRACES system after the outage by Finnish Food Authority.

These procedures are used in this form only when TRACES is disabled for more than an hour.

1. Pay the processing fee normally.

2. Send the original FLEGT license (Part 1, “original”) with the possible appendix, contact form and payment receipt to Finnish Food Authority. In an urgent case, first consult a FLEGT specialist.

Postal address: Finnish Food Authority / FLEGT-licenses, PL 100, 00027 FINNISH FOOD AUTHORITY. If you want to send BY an express mail, use the street address: Finnish Food Authority / FLEGT-licenses, Alvar Aallon katu 5, 60100 Seinäjoki.

3. Complete the customs procedures. The customs receive direct information from Finnish Food Authority of the approved license.

More information from FLEGT experts:

 Shingo Masuda shingo.masuda@ruokavirasto.fi

+358 50 435 3063

 Juha Riippi juha.riippi@ruokavirasto.fi

+358 50 326 0816

**To be notified** Importing companies

 Freight forwarders